

**City of Crescent Springs**  
**Regular Council Meeting Minutes**  
**January 12, 2009**  
**7:05 P.M.**

Those attending this meeting included the following:

Jim Collett, Mayor  
Mike Daugherty, Council Member  
Scott Santangelo, Council Member  
Matt Zeck, Council Member  
Sue Hill, City Clerk

Christie Arlinghaus, Council Member  
Dale Ramsey, Council Member  
Tom Vergamini, Council Member  
Joe Baker, City Attorney  
Jonathan Brown, Viox & Viox for George Ripberger.

The Mayor called the meeting to order at 7:05pm with a prayer in memory of Dale Ramsey's mother, Dorothy Ramsey, who passed away Jan 7<sup>th</sup>. Flowers were sent from the City. The Pledge of Allegiance followed.

**APPROVAL OF MINUTES**

Ms. Arlinghaus made a motion to adopt the minutes of the **December 8, 2008 Regular Council Meeting**. Mr. Zeck seconded and upon vote, the motion carried unanimously. Mr. Santangelo made a motion to approve the minutes of the **December 22, 2008 Special Meeting**. Ms. Arlinghaus seconded and upon vote, the motion carried unanimously.

**PUBLIC SERVICES/ZONING ADMINISTRATOR REPORT**

Mr. Brown presented his report concerning the meeting of December 9, 2008 with Mr. Ripberger and he, and the **Sanitation District #1**. They went over the maps provided by SD#1 to identify all the public and private storm water runoff locations in question to determine which would become SD#1 responsibility. Mr. Ripberger is reviewing the map and may recommend modifications. It was a productive and amicable meeting. Mr. Santangelo requested a copy of the map for Council's review. We have several months before the transfer of responsibility will take place.

Mayor Collett reiterated the **Winter Road Advisory** procedures: The field officer observes snowy/icy conditions. He calls 911 Dispatch to report. Dispatch calls the Public Works crew who treats the road as needed/ whenever needed.

**Buttermilk Turn Lane** construction has slowed due to the winter weather. Congestion has lessened due to the 3 lanes being open from the bridge to I-75 and the temporary NO TURN ON RED sign from Anderson onto Buttermilk. The Mayor thanked Chief Fields on his diligence with this entire process.

**FINANCE COMMITTEE REPORT**

Mr. Zeck introduced Denny Fossett and David Baker of Fossett and Associates, CPA. Mr. Fossett provided copies of the **2007-2008 Audit** for Council's review. There were no

questions or comments from Council. The Audit stands approved and available for inspection at the City Clerk's office Monday thru Friday from 9am to 5pm. The deadline for filing with the Governor's Office for Local Development is February 1, and we appreciate the auditor's diligence in meeting that deadline.

Mr. Zeck went over the **January Budget Revisions** as a preliminary look at 2008-2009 Budget through December 31, 2008. Notably impacting Revenues: 1) Property Tax income is down \$23,888 because we did not take the +4% Allowable, 2) Payroll Gross Receipts could be down \$40,000, 3) Interest Income could be down \$17,000, 4) Miscellaneous Other City Income is up \$16,000 because of insurance reimbursements (from Hurricane Ike) and the return of audit fee from Ryan Hunt, and 5) we should be getting approximately \$24,000 from FEMA for Hurricane Clean up reimbursement. Notably impacting the Administration Expenses: 1) Payroll is down \$18,500, 2) Expense for Police Services is down \$51,250 to put it on a cash basis (not the gross cost, which includes asset purchases, 3) The NKAPC Small Area Study will cost up to \$17,650 this fiscal year (1/2 being deferred until 2009-2010). Notably impacting Public Works Expenses: 1) A trimming of the Budget by \$11,000 by putting off various expenditures, 2) Signs and Traffic Control going up by \$2,800 for the Clocktower Way fix, and 3) Emergency Fund expenses of \$14,302 for Hurricane Ike cleanup. Overall, this is an additional net cost to the City of \$24,775 which will be reflected as a decrease to the level of funds available for transfer to the Capital Improvement Fund. Mr. Zeck recognized and thanked Chris Bell, Finance Committee member, in the audience.

### **FIRE AUTHORITY REPORT**

Mr. Daugherty reported that the contract for **Advanced Life Support** (ALS) Services with the current contractor, the City of Erlanger, is being reviewed for minor wording changes. The Fire Authority is looking at a consolidated billing service which will serve numerous cities and provide cost savings. The Mayor noted that the contract approval will proceed with Mr. Baker's final review. First Reading in February, second reading in March, and the approved rate changes will go into effect for July 2009. Mr. Daugherty reported that American LaFrance will be fixing the controls on the aerial ladder (at no cost, it's still under warranty) and that Scott Ringo of Villa Hills is the chairperson for 2009. The Mayor thanked Mr. Daugherty for serving as chairman of this committee in 2008.

### **MAYOR'S REPORT**

Mayor Collett reported that several of us attended a Symposium at the Sanitation District office last Saturday, presented by NKAPC, SD#1, and the Northern Ky. Water District. They each presented background information and predictions of future capital needs, some of which may be quite significant.

The Occupational License Users group will meet this Wednesday, and Ms. Arlinghaus has volunteered to attend with the City Clerk. Under discussion will be the reallocation of the County wide business license moneys.

### **ADOPT-A-UNIT REPORT**

Ms. Arlinghaus reported that soldiers will arrive here Thursday, February 19, go to visit schools on February 20, with dinner tentatively at Summit Hills CC. The cost will be around \$30. Anyone wishing to attend should let her know. On Saturday, there will be a 10am service

at the Veterans Memorial. Taylor Mill is back in with their monetary support. The cookbooks are still for sale for \$15 each.

### **NEW BUSINESS**

Mr. Baker conducted the reading of **Municipal Order 2009-1 – Board Appointments** for the upcoming terms. Mr. Daugherty made a motion to approve, Mr. Santangelo seconded and upon vote, the motion passed unanimously.

Mr. Baker conducted the reading of **Municipal Order 2009-2 – Council Committees for 2009**. The Mayor explained the addition of the Communications Committee, to be chaired by Ms. Arlinghaus with the goal of implementing improvement to our website, as well as internal and external communication. He also explained that the Long Range Planning Committee will be active in the Small Area Study process. Mr. Zeck made a motion to approve, Ms. Arlinghaus seconded, and upon vote, the motion passed unanimously. A list of the above appointments and committees is attached.

Mayor Collett proposed a **Special Meeting for Saturday, January 24<sup>th</sup>** at 10am to brainstorm and plan for the upcoming year. All will check their calendars, and be alerted by email and the Clerk will provide public notification to the press.

### **POLICE REPORT**

Chief Fields reported that a **survey** from Thomas More College will soon be distributed to victims of crimes to determine their satisfaction with Police through that experience. He encouraged a truthful and prompt response. He also reported that, contrary to a recent newspaper article reporting crime up in the surrounding areas, for the Erlanger-Crescent Springs area, **crime is a bit down**. This may be because of public awareness concerning locking valuables out of sight in your car, locking doors, leaving lights on when you are away, etc. There will be a full report of December activity at the Caucus Meeting January 26<sup>th</sup>. The department is looking at some **personnel** shifts soon. There will be some policy changes for February and March which will be presented with the monthly report.

### **ADDITIONAL COMMENTS**

Mr. Santangelo questioned the status of the Nuisance Board Ordinances, and it was determined that this would be a good item for the next Caucus Meeting. Mr. Zeck mentioned that the PILOT payment for Buttermilk Crossing from Bear Creek Capital has not yet been received (due 12/31/08) but we are in communication with them. Mr. Baker said we are not to the point of pending litigation.

### **ADJOURNMENT**

Mr. Daugherty made a motion to adjourn the Meeting. Ms. Arlinghaus seconded and all agreed. The meeting was adjourned at approximately 7:50 pm.

### **ATTESTED BY:**

\_\_\_\_\_  
Susan G. Hill  
City Clerk

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James Collett  
Mayor

Approved: \_\_\_\_\_ Feb 9, 2009 \_\_\_\_\_