

**City of Crescent Springs
Regular Council Meeting Minutes
October 11, 2010 - 7:00 P.M.**

Those in attendance included the following:

Council Members:

Christie Arlinghaus- absent
Mike Daugherty- absent
Dale Ramsey- present
Scott Santangelo- present
Tom Vergamini- present
Matt Zeck- present

Jim Collett, Mayor - present

Joe Baker, City Attorney - present
George Ripberger, Public Serv Dir- present
Sue Hill, City Clerk – present
Others in attendance: Mr. Lou Hartfiel
Mr. Roy Schmoll

Mayor Collett called the meeting to order at 7:03 pm. with a prayer by Mr. Ramsey and the Pledge of Allegiance. He introduced the two write-in Council candidates in the audience: Mr. Schmoll and Mr. Hartfiel.

APPROVAL OF MINUTES

Mr. Vergamini made a motion to approve the minutes of the **September 13, 2010 Regular Council Meeting**. Mr. Ramsey seconded and upon vote, the motion carried unanimously, with Mr. Zeck present but not voting.

FINANCE COMMITTEE REPORT

- Mr. Zeck announced that tax collections are going very well, with approximately \$678,000 collected of the \$703,000 billed. Five or so taxpayers took advantage of the amnesty program.
- Occupational License collections are down a bit over last year-to-date, but some variance is expected.
- The financial audit is going very well. Rankin and Rankin should wrap up the data collection phase this week.

PUBLIC SERVICES REPORT

- Mr. Ripberger reported that the **Park restrooms** are being closed at 6 or 7 pm now, since it is getting dark earlier. November 15 is when they pipes will be winterized. The crew is set to re-open the Park on March 15 (earlier than the usual April 1st date) if the weather is nice.
- The **bucket truck** was rented for this week to replace the banners on the poles, replace various burned out lights and trim the trees for the bus traffic. Mr. Ripberger is following up with Duke Energy concerning the streetlights that are burned out.

FIRE AUTHORITY REPORT

- Mr. Vergamini reported that there was some discussion at the meeting concerning the collection of contractual fees in the unincorporated areas. There are a couple of larger amounts due, and this is a burden on the Fire Authority budget. Mr. Santangelo inquired about the standard procedure for putting out a fire for those who are delinquent. Mr. Vergamini responded that they would bill them for services rendered.
- Mr. Vergamini reported that the model open burning ordinance was before council months ago, is still being reviewed by Villa Hills. Mayor Collett noted that he signed on executive order, at the request of Kenton County, declaring a burn ban in effect until further notice. This is currently posted on the LED sign.
- The next Fire Authority meeting is October 18th.

MAYOR'S REPORT

Mayor Collett read the LED Sign Policy as it stands, and noted that this will be part of our policy and procedures, and not an official ordinance since it is an internal policy stating guidelines for our reference only.

OLD BUSINESS

- Mr. Baker gave second reading of **Ordinance 2010-8 Creating the position of Public Services Director** with Exhibit A being a revision to the Policy Manual adding the job description. Also included is an amendment to Appendix B of the Policy Manual, adding the position's pay ranges. There was no further discussion. Mr. Vergamini made a motion to approve the Ordinance. Mr. Ramsey seconded and upon roll call vote, the motion passed unanimously.

NEW BUSINESS

- Mr. Baker read **Resolution 2010-4 Authorizing the Mayor to Sign the Safe Routes to School Phase II Contract**. Discussion followed concerning the timing of construction and the reimbursement terms. It is a 100% grant that must be financed by the City with receipts submitted to the State for reimbursement. Mr. Santangelo made a motion to approve the resolution, Mr. Zeck seconded and upon vote, the motion passed unanimously.
- Mr. Baker gave first reading of **Ordinance 2010-9 Authorizing the Collection of Attorney's Fees When Litigation is Necessary to Collect Delinquent Taxes**.
- Mr. Baker read **Municipal Order 2010-4 Authorizing the Mayor to Contract for Engineering Services with Viox & Viox, Inc**. The contract has been reviewed by the attorney and allows for project-based or fee-based bids, as well as the option to open the bid process to other firms as the city sees necessary. Mayor Collett reiterated that the reason for this order is to facilitate future grant writing procedures. Mr. Zeck made a motion to adopt the municipal order, Mr. Ramsey seconded and upon vote, the motion carried unanimously.
- Mr. Baker gave first reading to **Ordinance 2010-10 Setting the Tax Rate for the Buttermilk Crossing Improvement Benefit Assessment for 2010**.

OTHER BUSINESS

- The Mayor announced that October 23rd and 24th our semi-annual **street sweeping** will take place.
- October 23 at 1pm the **Halloween In The Park** will take place. All are invited to attend this event for children 10 and under. Thanks to Little Red Schoolhouse for co-sponsoring.
- The **Tree Lighting** will take place Thursday December 2nd.
- The Employee/Council **Christmas Dinner** will be held December 10th at 6 pm at the Airport Marriott.
- Mr. Zeck moved to go into executive session pursuant to KRS 61.810(1)(c) for purposes of discussing possible future real estate acquisitions. Mr. Santangelo seconded. The vote was unanimous. The Mayor, all Councilpersons, City Clerk/Treasurer, Public Services Director, and City Attorney all convened. After discussion, the council came out of executive session upon a motion by Mr. Santangelo, seconded by Dale Ramsey. The vote was unanimous. Let the record reflect that no official action was taken in the executive session.

ADJOURNMENT

Mr. Vergamini made a motion to adjourn the meeting. Mr. Santangelo seconded and all agreed. The meeting was adjourned at approximately 7:56 pm.

ATTESTED BY:

Susan G. Hill

Jim Collett

City Clerk

Mayor

November 8, 2010

Approved: _____