

**City of Crescent Springs
Regular Council Meeting Minutes
December 13, 2010 - 7:00 P.M.**

Those in attendance included the following:

Council Members:

Christie Arlinghaus- present
Mike Daugherty- present
Dale Ramsey- present
Scott Santangelo- present
Tom Vergamini- present
Matt Zeck- present

Jim Collett, Mayor - present

Joe Baker, City Attorney - present
George Ripberger, Public Serv Dir- present
Sue Hill, City Clerk - present

Others in attendance: Mr. Lou Hartfiel
Mr. Roy Schmoll, John Goering, Jim Sparrow
(Rankin & Rankin) Fr. Ketteler, Ben Kraft

Mayor Collett called the meeting to order at 7:00 pm. with a prayer (by Mr. Ramsey) and the Pledge of Allegiance.

Mayor Collett read and presented Fr. Ketteler, the outgoing pastor of St. Joseph Church, with a proclamation and declared Tuesday, December 14, 2010 Fr. Ronald Ketteler Day in our City.

APPROVAL OF MINUTES

Mr. Santangelo made a motion to approve the minutes of the **November 8, 2010 Regular Council Meeting**. Mr. Zeck seconded and upon vote, the motion carried unanimously, with Mr. Daugherty present but not voting. Mr. Daugherty made a motion to approve the minutes of the **November 22, 2010 Special Council Meeting**. Ms. Arlinghaus seconded and upon vote, the motion carried unanimously.

FINANCE COMMITTEE REPORT

- Mr. Jim Sparrow, CPA with Rankin and Rankin, presented the 2009-10 Audit of the City's Financials. He distributed copies to all Council and noted several important topics: 1) Page 1 is the Independent Auditors Report and it stated an unqualified opinion, which is the highest level of confidence in the audit, 2) Page 12 is the Balance Sheet of Governmental Fund showing total cash at June 30, 2010 of \$1.46 million. He also explained that included is an Accounts Receivable line item of \$222,140, comprised mainly of business taxes and insurance premium taxes earned but not collected by June 30, 2010. This is a change of reporting from last year's audit, 3) Page 13 shows excess of revenues over expenditures of \$455,760 (\$222,140 of which is the above A/R), 4) Page 33 comments on possible weaknesses in the City's internal controls. Mr. Sparrow reiterated that it is common for small offices to experience this lack of segregation of duties. He noted this is inherent in a small office situation, and 4) the need for excess reserves to be earmarked for street repair in the long term. Mr. Zeck and Mayor Collett each thanked Mr. Sparrow for a well conducted and clearly presented audit.
- Mr. Zeck distributed the possible revisions to the current budget for the Six Month Revision. Revenues are holding up well and there are not many revisions. The most notable is the addition to both revenues and expenses, is the inclusion of the \$168,500 Buttermilk Crossing

Public Improvement Bond. It is 'a wash' for the fiscal year, but should be included since it was paid and billed to the two responsible parties. Next year will be the final year for this situation. Mr. Santangelo asked about the auditor's suggestion of using a lock box (for tax and insurance premium collections). Mr. Zeck explained that the Finance Committee is looking into the cost/return of using this banking service.

PUBLIC SERVICES REPORT

- Mr. Ripberger reported the snow last night was cleared well.
- The new Ford utility truck is here. It will be put into service next week after decals are placed. The new dump truck should be in by the end of the month.
- The decorations are all in place and looked very nice for the Tree Lighting at the City Building on December 2nd.
- Eight firms submitted applications for the Request for Qualification notice in regards to doing work for the Safe Routes to School grant. The committee of Mr. Ramsey, Mr. Baker and Mr. Ripberger will be reviewing them on Wednesday.

FIRE AUTHORITY REPORT

- Mr. Daugherty reported on several incidences in the City: A gas spill on Hazelwood resulted in Hazmat being called. A car hit the Crescent Springs Liquor Store and a county engineer had to be called to determine that the structure was safe.
- Mr. Daugherty made a motion to **affirm the Crescent Villa Fire Authority decision to purchase a new pumper truck** as presented by Chief Wendt at the Caucus Meeting of November 22, 2010. There is to be no additional cost to the City. Mr. Vergamini seconded, and with a yea/nay vote, all were found to be in favor.

MAYOR'S REPORT

Mayor Collett attended the **Mayor's Group** meeting on Saturday and there were many attendees with both incoming and outgoing Mayors present. He had the following to report from the meeting: 1) Jeff Eger is leaving Sanitation District #1, 2) the Lou Noll Symposium will take place Saturday February 12. and all are invited to attend, 3) the NKAPC is working on drafting model subdivision regulations, 4) there will be a Board of Adjustments training session on Saturday January 29th, and 5) the Pavement Maintenance Coordination Program is being implemented utilizing GIS mapping to coordinate utility repairs that impact streets and sidewalks.

OLD BUSINESS

Mr. Baker conducted the second reading of **Ordinance 2010-2 Creating Four New Sections of the Code of Ordinances Relating to Open Burning**, in Summary. This reads the same as the ordinance recently passed by Villa Hills. Mr. Daugherty made a motion to approve the ordinance. Mr. Santangelo seconded, and upon vote the motion passed unanimously.

NEW BUSINESS

- First Reading of **Ordinance 2010-12 Amending Ordinance 2010-3 the Annual Budget** for Fiscal Year Ending June 30, 2010. A print out of the General Fund income and expense statement was distributed with minor changes to the budgeted numbers. More exact figures will be presented in January.

- **Municipal Order 2010-5 Authorizing the Mayor to extend the contract for waste collection with Rumpke** There was some discussion on the available options for realizing the allowable increase based on the past year's CPI increase of 3%. The consensus was to increase the rates gradually over the 2 years: The current monthly rate of \$12.26 will go to \$12.44 in 2011 and \$12.62 in 2012. After that date, Rumpke will recalculate the next increase based on \$12.62. Mr. Zeck made a motion to approve the 2-year extension of the Rumpke contract in accordance with the above discussion. Mr. Santangelo seconded, and upon roll call vote the motion passed unanimously.
- The Mayor reviewed the proposed list of **board and committee appointments** based upon the work done by Mr. Ripberger and Mayor Collett. Any other suggestions for volunteers would be accepted for vote at the January meeting.
- Mayor Collett then made presentations of silver and glass, engraved mantle clocks to **outgoing council members Mr. Daugherty and Mr. Santangelo**. He noted their accomplishments and thanked them for their past years of service. Mr. Vergamini also voiced his appreciation and lent a personal thanks to each.

ADJOURNMENT

Mr. Daugherty, in his final official act as council member, made a motion to adjourn. Mr. Santangelo, likewise, seconded, and all agree. The meeting was adjourned at approximately 7:50pm.

FOLLOWING THE MEETING, MR. BAKER ADMINISTERED THE OATH OF OFFICE TO THE SEVEN NEWLY ELECTED CRESCENT SPRINGS OFFICIALS, after which, a short reception was held.

ATTESTED BY:

Susan G. Hill

James Collett

City Clerk

Mayor

January 10, 2011

Approved: _____