

**City of Crescent Springs  
Regular Council Meeting Minutes  
June 14, 2010 - 7:00 P.M.**

Those in attendance included the following:

**Council Members:**

Christie Arlinghaus- present  
Mike Daugherty- present  
Dale Ramsey- present  
Scott Santangelo- present  
Tom Vergamini- present  
Matt Zeck- present

**Jim Collett, Mayor** - present

Debra Pleatman, for City Attorney - present  
George Ripberger, Pub Serv Dir- present  
Sue Hill, City Clerk – present

**Others in attendance:** Sgt. Vines,  
Bobbi Baker, Ed Dietrich, Keith Logsdon  
(NKAPC)

Mayor Collett called the meeting to order at 7:00 pm. with a prayer and the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. Daugherty made a motion to approve the minutes of the **May 10, 2010 Regular Council Meeting**. Ms. Arlinghaus seconded and upon vote, the motion carried unanimously.

**SMALL AREA STUDY- FINAL REPORT**

- Ed Dietrich, NKAPC presented the final findings/recommendations of the Small Area Study conducted for the past 16 months in the area of the interstate, the rail road tracks and Buttermilk Pike. The next steps that the plan will go through include approval by Council, submission to the Kenton County Planning Commission and the Northern Ky Area Planning Commission and then, once approved, is included as part of their Comprehensive Plan.
- The biggest asset to the area is the location: just inside I-275 and first major interchange south of the Ohio River. The median income is significantly higher than the US average, and 32,500 vehicles travel Buttermilk Pike daily.
- The greatest limitations are the high traffic and the fact that the area is already developed and would require substantial cost to acquire and redeveloped.
- Recommendations include reconfiguring the traffic lights and turn lanes in and out of Hazelwood/Buttermilk Crossing and High Streets, adding lanes, building the bridge over the railroad tracks to connect the two retail centers, and starting to acquire property as it becomes available. The City should continue to look for Federal and State grant money to assist in this, to start the revisions to our zoning ordinances, and to form a committee to keep this project active. Involvement and communication with the businesses and residents is imperative to this succeeding over time.
- This plan can be used as a marketing tool and a way to present potential developers our vision for the area. It also can be used with grant applications.
- Debra Pleatman gave the reading of **Resolution 2010-3 – To Adopt the Recommendation of the Northern Ky Area Planning Commission** and submit it as

part of the Comprehensive Plan of the County. Mr. Vergamini made a motion to adopt the resolution. Mr. Daugherty seconded, and after roll call vote, the resolution passed unanimously.

### COMMUNICATIONS COMMITTEE REPORT

- Ms. Arlinghaus reported that the newsletters went out June 3<sup>rd</sup>, and people were receiving them now.
- There has been some concern over the length and complexity of the messages on the small LED sign at Hazelwood. It is a very busy intersection and some feel that the messages can be distracting. We will put fewer words there and keep trying to find the balance.
- The LED sign policy statement should be circulated to council and discussed at the Caucus meeting. A municipal order will be done to incorporate the outcome into our city's policy. It was also noted that the bulletin board at the Park should only include community service announcements, not ads for private companies etc.

### FINANCE COMMITTEE REPORT

- Mr. Zeck distributed the **proposed General Fund 2010-2011 Budget**. The expected drop in **revenue** can be explained by: 1) IPT and Payroll Gross Receipt numbers are estimated very conservatively (less than current year's) 2) the Buttermilk Crossing Bond payment reimbursement is removed (from the expense side as well, so it is 'a wash'), 3) the Buttermilk Towne Center PILOT payment is removed until we hear further on the status of the lawsuits, 4) the 2-year credit from assets sold to the Erlanger Police has now expired, and 5) the handling of all grants will be on a 'cash basis' with the necessary budget revisions taking place when necessary. The **expenses** will be impacted by: 1) the Administrative/Mayors Budget will no longer include the police and other contracted services; there will be a category called Safety Services, 2) the salt expenditures can come down since the bin is well stocked (usage is hard to predict), and 3) debt service is down due to removal of Buttermilk Crossing Bond pass-through (see above). It was noted that Payroll/Gross receipts were actually much higher for 2010 than budgeted 2011. True, however we decided to predict future incomes conservatively. The same is true with the IPT numbers. It was also noted that Park Revenue will begin to be collected in the special Park Fund to be used for events in the park. There was some discussion on the excesses estimated for the current and other past fiscal years that has been accumulating in the General Fund checking account. Finance is looking at recommendations for transfers to Capital Improvements or other uses, and/or investment options.
- Mr. Zeck also distributed the recap of the **Special Funds 2010-2011 Budget**. Capital Improvement Fund: SRTS Phase II for \$163,840 (100% in and out) included: Mayor Collett presented the ceremonial check he received last week from the Governor.
- **First Reading of Ordinance 2010-3 – Adoption of the Annual Budget for FYE June 2011** was done by Ms. Pleatman, in Mr. Baker's absence.
- Mr. Zeck reported on the Auditor interviews. Four firms have made presentations and the committee is still assessing the proposals. It is not certain that we will make a move this year.
- Mayor Collett announced that the allocation percentage for the County-Wide Occupational License that our City receives from the County will increase from 6.9988% to 7.5529% for 2010-2011.

## **PUBLIC SERVICES REPORT**

- Mr. Ripberger reported that the overlay of Buttermilk Pike by the State is complete, with the exception of some painting and seam sealing. The City is in the process of concrete and asphalt work on several City streets. If things dry out sufficiently, all should be finished by the end of this week.
- The inventory of streets and the related repair plan is almost completed, and will be presented at the Caucus meeting.
- Public Works is in the process of redoing the landscaping around the City Building entrance, since the 2 large overhanging evergreens were removed. A bench has been ordered as well.

## **FIRE AUTHORITY REPORT**

- Mr. Daugherty reported that the model open burning ban ordinance is being considered by Villa Hills as well. Progress is being made.

## **MAYOR'S REPORT**

- Mayor Collett read the Thank You from Alice Garcia, who was sent a planter from the City during her recovery from surgery.
- The Garage and Bake Sale for the Adopt-A-Unit last weekend made over \$800. Thanks to all who donated and attended to shop and contribute. Thanks to Janie Terrell, Julie Schuler, Claire Morriconi, and Shirley Hartfiel for putting this on. All the left-overs were shipped to St. Joseph for their garage sale coming up this weekend.
- The City will be sending Joe Baker to the Telecommunications Conference in Lexington on August 31. Brian Gregory at Insight is working on our contract extension, to be in place by the fall when our 15-year term expires.
- Belly Dancing Class is being offered on Friday nights starting this week.
- St. Joseph School is asking that we sign up to vote for them in the Pepsi Challenge contest. They could win \$25,000 to be used for classroom computers.
- The NKAPC Meeting is Wed. June 30<sup>th</sup> at the Gardens of Park Hills. Mr. Vergamini and Mayor Collett will represent the City.

## **OLD BUSINESS**

There was none to report.

## **NEW BUSINESS**

- This Wednesday from 6 to 8pm is the Meet and Greet with the Police. It will take place at the Park and include demonstrations by the K-9 Unit, Crime Lab and SWAT, with free hot dogs and KONA Ice.
- On July 24<sup>th</sup> Buffalo Wings and Rings is planning a Community Event for their anniversary. We have been invited to participate.
- Mark your calendars for July 17<sup>th</sup> Movie Night in the Park as well as August 27<sup>th</sup> Florence Freedom Game (get tickets early for a free Crescent Springs hat).

**ADJOURNMENT**

Ms. Arlinghaus made a motion to adjourn the meeting. Mr. Ramsey seconded and all agreed. The meeting was adjourned at approximately 9:06 pm.

**ATTESTED BY:**

*Susan G. Hill*

*James Collett*

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City Clerk

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Mayor

*July 12, 2010*

Approved: \_\_\_\_\_