

**City of Crescent Springs
Regular Council Meeting Minutes
January 10, 2011 - 7:00 P.M.**

Those in attendance included the following:

Council Members:

Christie Arlinghaus- present
John Goering- present
Lou Hartfiel- present
Dale Ramsey - present
Tom Vergamini- present
Matt Zeck- present

Jim Collett, Mayor - present

Joe Baker, City Attorney - present
George Ripberger, Public Serv Dir- present
Sue Hill, City Clerk - present
Others in attendance: Ben Kraft
Jonathan Brown, Viox & Viox

Mayor Collett called the meeting to order at 7:00 pm. with a prayer and the Pledge of Allegiance. He welcomed the 2 new members; Lou Hartfiel and John Goering and also said farewell and thank you to Scott Santangelo and Mike Daugherty.

APPROVAL OF MINUTES

Mr. Zeck made a motion to approve the minutes of the **December 13, 2010 Regular Council Meeting**. Ms. Arlinghaus seconded, and upon roll call vote, the motion carried unanimously.

FINANCE COMMITTEE REPORT

- Mr. Zeck distributed current budget numbers, in a slightly new format to be in keeping with the one suggested by the auditor. The old method showed income and expense, and then the 'net income'; the new method shows starting balance, estimated revenues, estimated appropriations, and then the estimated ending balance. The major points are: 1) inclusion of the Buttermilk Crossing Bond Fund (identical revenue and expense, once paid and then balances are collected), 2) the two new Public Works trucks, appropriated last year and received this year, and 3) other minor modifications adding up to less than \$2,000 total.
- Mr. Ripberger noted that he was just required to order another 100 tons of salt, due to the snow and ice we have been experiencing, so that line item will have to be increased at the year end revision.
- Mr. Zeck explained that the City is not required to do a Six Month Budget Revision requiring an ordinance, just to keep the Council aware of changes. There were no further question concerning the finance report.

PUBLIC SERVICES REPORT

- Mr. Ripberger reported that crews were out right away last Friday, in response to the ice that hit at rush hour. Traffic on all roads and interstates was at a stand still. There were only 2 complaints from our residents, and they were handled quickly.
- The Safe Routes to School grant is progressing, with the state giving us the OK to use Viox and Viox for our structural engineering contract (our committee's selection from the RFQs done last month).

- The two new Ford trucks are here. The dump truck is now being decaled and inspected and licensed.
- Park Rental Fees for 2011: After reviewing other City and County parks fee schedules, we would like to propose raising the rental fee from \$70 to \$80 for the day. We could continue to offer Crescent Springs residents a 50% discount. The fees have not been increased for many years. Mr. Hartfiel made a motion to begin charging \$80 for the 2011 year. Mr. Ramsey seconded, and upon vote, the motion passed unanimously.
- Ms. Arlinghaus inquired about the progress of putting in a concession stand at the Park. Mr. Ripberger noted that he had researched it's viability with other Cities and was advised that it would be hard to make any money on it. Mr. Zeck suggested the viability of a portable/temporary concessionaire. Mr. Baker noted that any business opportunity such as this would need to be advertised. Mr. Ripberger will look into this further.
- The City received the check for the litter abatement grant which reimburses us for the work the Public Works crew does on picking up trash.

FIRE AUTHORITY REPORT

- Mr. Vergamini reported that the new fire truck has been advertised and bid packets are available at the City Building. The bid opening will be February 7th.

MAYOR'S REPORT

- Mayor Collett and Mr. Ripberger met with Kenton County Commissioner Kris Knochelmann to informally discuss the services provided to the unincorporated areas surrounded by our City boundaries. He seemed amenable to allowing the NKADD to do a survey of services provided to the areas through interlocal agreements etc. and to involve an unbiased third party to 'put facts with perceptions' of the situation. The three also discussed the feasibility of putting sidewalks along short Amsterdam Rd. It would require cooperation of three entities: Kenton County, Villa Hills and Crescent Springs. Mr. Ripberger is looking into this idea, but gave a rough estimate that the cost might be around \$260,000. An 'Ice T' grant (requiring a 50% match) may be applicable, and the cost would be allocated between the three entities.
- Mr. Ripberger reported that the Veterans' Memorial has now become a 501(c)3 non-profit organization and has a nice website as well. Lou and Shirley Hartfiel are the driving force behind this up to now, but it is time to get the rest of the county involved, since it is the Kenton County Veterans' Memorial. The committee is working on producing a brochure to encourage participation/support from the other cities and businesses in the county. Mr. Hartfiel reiterated his reason for the broadened participation is that the memorial be kept up beyond his lifetime or involvement. Mr. Vergamini offered to research the statutory regulations for war memorials, and look into how foundations can be set up.
- Mayor Collett thanked Steven Gibson for finding and returning his Blackberry phone which he had lost at the post office.
- Several of the 101st will be visiting from January 19 through 22. All are invited to the Villa Hills Council Meeting 1/19 at 7pm for a welcome and proclamations from the mayors of the four Adopt-A-Unit cities. Mr. Hartfiel also announced the fundraising effort to pay for the St. Barbara's Day Ball for the soldiers' return from Afghanistan. The ball is to be held in Nashville and they would like to sponsor all 400 soldiers. He is having donation boxes made to be placed in the city businesses. There is also a golf outing being planned.

- Susan Laws, Assistant City Clerk, will be participating in the Governor's Academy, which covers a variety of local governmental and public services areas.
- February 12 is the Lou Noll Symposium, put on by SD1, No Ky Water and NKACP. All are encouraged to attend.
- Dale Ramsey, Lou Hartfiel and Sue Hill will attend the KLC City Officials Academy in Lexington 1/26-28.
- The MGLNK meeting on January 20th will cover Health Insurance and Retirement issues. Mr. Vergamini and Mr. Ramsey will attend that.
- A question was raised concerning Buttermilk Towne Center, and Mr. Vergamini excused himself after which Mr. Baker reported that there will be a hearing tomorrow and he will report more by email in a couple of days. Mr. Baker also reported that the Buttermilk Crossing Bond Fund money has not been received from American Commercial Realty, and he has been going through the documents to see what can be done to file suit. He will send another bill with stronger language and hope to hear from them soon. Mr. Vergamini then returned.
- Mr. Ripberger commented on the new Council ring-binders; they being another effort to keep Council informed and organized for the new year.

OLD BUSINESS

Mr. Zeck moved to table Ordinance 2010-12 Six-month Budget Revision, prior to a second reading. Council will be informed of any major changes to the line-items, but at this time a revision is not necessary.

NEW BUSINESS

- Mr. Baker gave **First Reading of Ordinance 2011-1 Code of Ordinance for Ethical Conduct, in summary.** This was drafted by the NKADD as a product of the joint ethics committee, of which the City joined in 2007. Our City's code was a model for creation of this code, to which other cities are now conforming.
- **Municipal Order 2011-1 - Appointment of Non-elected Officers, Boards and Authorities.** Mr. Baker read the list of appointments. Mr. Zeck made a motion to accept the appointments as read. Ms. Arlinghaus seconded and all approved.
- **Municipal Order 2011-2 Designation of Council Committees.** Mr. Baker read the names of the committee members. Mr. Vergamini made a motion to accept the committee members as read. Ms. Arlinghaus seconded and all approved.
- **Municipal Order 2011-3 Reappointment of Members to the NK Regional Ethics Enforcement Committee.** Mr. Baker read the names of the committee members nominated for two year terms, and explained that the terms of our interlocal agreement with the NKREA Board requires we affirm their reappointment. Mr. Zeck made a motion to confirm the reappointments. Mr. Ramsey seconded and all approved.
- **Municipal Order 2011-4 Authorizing the Mayor to Execute a Contract with Viox and Viox for Design Services for the SRTS Phase II Project.** Mr. Baker read the order, and Mr. Ripberger explained that this is part of the process Frankfort requires to approve the qualifications of a potential firm. The committee reviewed the applicants and Viox was awarded the contract. Ms. Arlinghaus made a motion to approve the order. Mr. Goering seconded and all approved.

- Mayor Collett also reminded Council: 1) Events Planning Committee meeting on January 12 and asked for attendance or input, 2) Business Association meeting January 19 - the City Clerk and Mr. Vergamini will attend, 3) the tentative date of the Planning /Goal Setting Meeting will be February 19, at 10:30am.

ADJOURNMENT

Mr. Vergamini made a motion to adjourn the meeting. Mr. Goering seconded and all agreed. The meeting was adjourned at approximately 8:17pm..

ATTESTED BY:

Susan Hill

James Collett

City Clerk

Mayor

February 14, 2011

Approved: _____