

**City of Crescent Springs**  
**Regular Council Meeting Minutes**  
**May 9, 2011 - 7:00 P.M.**

Those in attendance included the following:

**Council Members:**

Christie Arlinghaus- absent  
John Goering- present  
Lou Hartfiel- present  
Dale Ramsey - present  
Tom Vergamini- present  
Matt Zeck- present

**Jim Collett, Mayor - present**

Joe Baker, City Attorney - present  
George Ripberger, Public Serv Dir- present  
Sue Hill, City Clerk - present

**Others in attendance:** Jon Brown, Roy Schmoll  
Ben Kraft, Dennis Uchtman-NKAPC, Ron King,  
Mr. Shulkens and others

Mayor Collett called the meeting to order at 7:00 pm. with a prayer offered by Dale Ramsey, and the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. Hartfiel made a motion to approve the minutes of the **April 11, 2011 Regular Council Meeting**. Mr. Goering seconded, and upon vote, the motion carried unanimously.

**FINANCE COMMITTEE REPORT**

- Mr. Zeck distributed the first rough draft of the **12 month budget revision for fiscal year 2010-11** ending June 30, 2011. The income and expense ledger numbers are now cleaned up and subtotaled to the auditor's recommendation. The beginning and ending fund balances are shown as well. The revenue numbers are not dramatically different, however the addition of the Buttermilk Crossing Bond fund reimbursement, the numbers are higher. The Administrative Budget now includes the above reference payment, since it is not an actual Debt Service obligation to the City; there are no other significant changes. Safety Services are unchanged. Public Works now includes the truck purchases approved from last fiscal year's overage. The road salt cost was significantly higher due to the harsh winter. Debt Service shows the change mentioned above. As it stands now, the fund balance decreases approximately \$200,000 for 2010-11.
- Mr. Zeck then distributed the first draft of the **proposed budget for fiscal year 2011-12**. The revenues shown are very conservative estimates, with no PILOT payment until we hear otherwise. The salary for Mr. Ripberger is now being included in the Administrative Budget instead of Public Works. Salaries include a 3% increase overall and adds a current part-time Public Works employee as full-time. Health care costs are down due to the shift to an HSA plan which reduces the premiums considerably. The Public Works budget includes \$14,000 for park maintenance of the walking trails, parking lot and basketball court. The salt budget will remain at the new higher levels. Also included in these line items is the purchase of a

used bobcat to move the salt within the bin and for a shed at the public works garage to store the salt-spreading and snow-plowing equipment during the summer months.

- Mayor Collett noted that this is the second year in a row that projects a significant decrease in the fund balance. Mr. Zeck noted there will be further review and fine-tuning of the budgets prior to first readings at the June Council Meeting and second readings at the Special Meeting on June 27<sup>th</sup>. Council should give consideration to whether the 4% Compensating Rate increase in taxes should be taken, and the staff will look more closely at what discretionary spending can be delayed.

## **PUBLIC SERVICES REPORT**

- Jonathan Brown, Viox and Viox, reported on the Safe Routes To School (SRTS) grant: The engineering plan has been submitted to Frankfort and is under review by the three separate departments requiring approval. We are expecting approval in a month.
- Mr. Ripberger reported on the slippage on Croley Road due to the recent heavy rains. He and Mr. Brown met to review the options, which were emailed to Council earlier: 1) rebuild Park St. in order to re-route the traffic, 2) bring the 'paper alleyway' there up to standards to re-route, or 3) repair Croley by extending the peering another 60 to 75 feet beyond the repairs done approximately 5 years ago by SD1. This option is estimated to be the least expensive at a cost of \$60,000 to \$70,000 after acquiring right of way from the owners and moving the road 4 to 5 feet over. This is the least expensive option and Mr. Ripberger is beginning the process of applying for a FEMA grant to help with the expense. It was noted that other roads within the City may pose slippage problems in the future, and the City should build up significant reserve funds in addition to Municipal Road Aid funds in anticipation thereof.
- The 9-11 Memorial Committee met last Tuesday. The nine members are making progress on design, funding and the planning of the event to be held on September 11, 2011 – the ten year anniversary of the tragedy.
- The Street Maintenance Inventory has been completed. Mr. Ripberger has looked into Mr. Toebben's request for major work to be on Rosewood Drive. Council requested circulation of the spreadsheet with Mr. Ripberger's prioritization of the repairs so that budgets and timeframes can be developed. He will develop a Five Year Plan listing major repairs separate from the regular maintenance schedules.
- The annexation study done by the NKADD is still being reviewed.

## **FIRE AUTHORITY REPORT**

Mr. Vergamini reported that the charge for both both Basic Life Support (BLS) and Advanced Life Support (ALS) runs are to be going up in May, which will mean more revenue to the budget. This increase gets charges in line with what others are charging.

## **OLD BUSINESS**

- **Ordinance 2011-5 Amending Gross Receipts and Occupational License Fees for the City** - Mr. Baker presented the second reading of the proposed amendment to the exemption section of the City's gross receipt tax code provision. This specifically lists what entities are exempt from these fees and makes all changes effective July 1, 2011. Mr. Goering made a motion to approve the ordinance, Mr. Ramsey seconded, and upon roll call vote, the motion

was approved unanimously. Mr. Zeck reiterated the necessity of taking the next steps in insuring that this change is communicated to all, and the affected parties know that they must comply. Mr. Baker will follow up with the County and others. Mr. Vergamini suggested putting the notice in the next newsletter.

**NEW BUSINESS**

- Mayor Collett announced the May 18<sup>th</sup> Business Association meeting, the May 19<sup>th</sup> Finance Meeting, the events of May 21<sup>st</sup> (5K Run in the morning and Comedy Night in the evening for the Adopt a Unit troops) and the office being closed on May 30 for Memorial Day.
- Mr. Hartfiel passed along a challenge from Tim Sogar, Villa Hills Council person, asking all council members of the four Adopt A Unit Cities to donate 1 month's pay to the Homecoming Ball Fundraiser. Mr. Hartfiel accepted and challenges all Crescent Springs council members to do the same. Mr. Ripberger and Ms. Hill will donate at least an hour's pay as well.
- Mr. Shulkens and Mr. King were recognized from the audience to again discuss the property at the end of Terry St. After some discussion, Mr. Baker again reiterated that the NKAPC has been hired as the City's code enforcement mechanism, with Mr. Uchtman as the main inspector. He is to do his job of citing properties that are not in compliance. If property owners want to contest, there are processes in place for an appeal. A City Council meeting is not the place.

**ADJOURNMENT**

Mr. Hartfiel made a motion to adjourn the meeting. Mr. Vergamini seconded and all agreed. The meeting was adjourned at approximately 8:25pm.

**ATTESTED BY:**

*Susan G. Hill*

*James Collett*

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City Clerk

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Mayor

*June 13, 2011*

Approved: \_\_\_\_\_