

**City of Crescent Springs**  
**Regular Council Meeting Minutes**  
**June 13, 2011 - 7:00 P.M.**

Those in attendance included the following:

**Council Members:**

Christie Arlinghaus- present  
John Goering- present  
Lou Hartfiel- present  
Dale Ramsey - present  
Tom Vergamini- present  
Matt Zeck- present

**Jim Collett, Mayor - present**

Debra Pleatman, for J. Baker City Attorney  
George Ripberger, Public Serv Dir- present  
Sue Hill, City Clerk - present

**Others in attendance:** Janet Martin, Roy  
Schmoll, Julie Roesel Belton, Ben Kraft

Mayor Collett called the meeting to order at 7:00 pm. with a prayer and the Pledge of Allegiance.

**APPROVAL OF MINUTES**

Mr. Hartfiel made a motion to approve the minutes of the **April 25, 2011 Special Council Meeting**. Mr. Goering seconded, and upon vote, the motion carried unanimously.

Mr. Goering made a motion to approve the minutes of the **May 9, 2011 Regular Council Meeting**. Mr. Hartfiel seconded, and upon vote, the motion carried unanimously.

Janet Martin addressed Council to thank them for the use of our Park on June 30th and to extend an invitation to the Folk Concert sponsored by Martha Mary and Me Foundation. She distributed flyers explaining the foundation and encouraged us to bring a lawn chair and enjoy the free concert. We will promote this event on our website and sign.

**PUBLIC SERVICES REPORT**

- Mr. Ripberger reported that the 9-11 Memorial Committee has been meeting. The members are making progress on design, funding and the planning of the event to be held on September 11, 2011. The donor/invitation list will reach all of Kenton County.
- The Safe Routes To School (SRTS) grant engineering plan is still being reviewed in Frankfort and should be forthcoming.
- The Street Maintenance Inventory has been completed. Mr. Ripberger is now in the process of getting bids for major repairs to Foresthill, Crescent Pointe, Twilight, Sycamore, and Walnut and is also investigating the options for concrete repair and maintenance.
- The slippage on Croley Road will be covered in part by a FEMA grant. The repairs will come in the form of rail road tie piers and cribbing (large stones in wire cages) - as opposed to concrete piers - at the recommendation of FEMA who will be paying 75% of the total cost. The State will pay 12% and the balance is our responsibility and will be paid out of the Municipal Road Aid Fund. Costs and reimbursement thereof are still not definitive. Only one

contractor, Hinkle Contracting Co. in Lexington, does this type of work and comes recommended by FEMA. Due to the timeliness of the need, an emergency was declared. Ms. Pleatman read the Emergency Certificate. Mr. Hartfiel made a motion and Ms. Arlinghaus seconded it, to pass the Emergency Certificate stating the need to do the repairs quickly and to accept Hinkle's bid since they are the sole source provider of this type of repair. Vote was taken and the motion passed unanimously. It was noted that the repair work will take 3 or 4 days over a several week period.

### **FIRE AUTHORITY REPORT**

Mr. Vergamini reported that there was nothing to report. The damaged firehouse sign will be replaced by the driver's insurance company. Several on Council questioned the need for another sign, especially another LED sign and its potential for distraction; however, their sign is utilized quite often for community events and will be replaced.

### **MAYOR'S REPORT**

- Mayor Collett reported that the Adopt A Unit Golf Outing last week went well and commended Mr. Hartfiel for his hard work on this and all the recent troop support events.
- Mr. Hartfiel noted that the fundraising events have provided enough money to send all the troops and their families, as well as helping the Wounded Warriors and Gold Star families, to the Homecoming Ball on July 9th. Our City rose to Villa Hills councilman Tim Sogar's challenge of donating one month or one hour of each councilpersons' or employees' pay, with almost total participation.
- Mayor Collett announced the following upcoming meetings and events: June 15-Business Association Meeting, June 17th-Company Picnic, June 18-Hosting the Monthly Mayors Group Meeting, June 30-Concert in the Park, July 16-Movie in the Park, August 25-Business Thank You Picnic, August 26-Florence Freedom Game. The events are listed in the Summer Newsletter which was mailed out today. Also, there will be a Public Hearing of the Municipal Road Aid Appropriations and a Special Meeting for the second reading of the Budget Ordinances before the Caucus meeting on June 27: Be sure to attend.

### **OLD BUSINESS**

- Mr. Ripberger reported that Mr. Baker has sent a letter to the Villa Hills Soccer League stating our intention of amending the agreement. He is reviewing other cities' agreements for ideas on how to handle liability issues and off-season non-club usage. Mayor Collett noted that the letter was not intended to alarm the club and was only a formality to enable us to make changes to the 10 year old contract, and thanked the club for their dedication and participation in keeping the fields in good condition. Mr. Zeck introduced Julie Roesel Belton, in the audience, as the club representative.
- Mr. Zeck updated Council on the Emerald Springs Condominium situation. A letter was sent to Suzanne Cassidy by Mr. Baker, stating that the City is not responsible for the private streets within the complex, and that because the roads were originally built below subdivision standards, the cost savings represented a discount of taxation from the start. Mayor Collett also noted that any action for this situation would encourage other multi-family complexes to petition for relief as well.

**FINANCE COMMITTEE REPORT**

- Mr. Zeck distributed the summary and management detail of the proposed **12 month budget revision for fiscal year 2010-11**. The beginning and ending fund balances are shown pursuant to the auditor’s recommendation. The revision shows expected revenue of \$2.1 million plus the beginning fund balance of \$1.3 million for an estimated available balance of approximately \$3.5 million. Expenses are expected to be \$2.2 million for a decrease in ending fund balance of approximately \$108,000. This is due to the truck purchases authorized out of last year’s excess in the amount of \$113,500 along with the transfers done last year of \$135,000 to Capital Improvement and \$10,000 to the Park Fund. Ms. Pleatman conducted the first reading of **Ordinance 2011-6** Amending Ordinance 2010-3 The Original Budget for FYE 6/30/2011, see the attached Exhibit A.
- Mr. Zeck then distributed the summary and management detail of the **proposed budget for fiscal year 2011-12**. Mayor Collett noted that he is presenting this budget with the help of the department heads and the finance chairperson. It is a fiscally conservative approach and shows an \$18,000 shortfall after removing most of the non-necessary items. It will now be for the council to go over and approve or disapprove as they see fit. Mr. Zeck provided the following detailed analysis: 1) Assumes the ‘Compensating Plus 4%, Allowable’ tax rate, which has not been taken for the last 3 years and adds approximately \$30,000 in revenues, 2) Assumes a fairly strong business tax revenue number since that is the way it is trending, 3) Shows expected revenues of \$2.391 million and anticipated expenses of \$2.409 million for a shortfall of approximately \$18,000. There was some discussion on the details as well as the reserve levels the City should carry, and the other sources of revenue the City has besides property taxes. It was noted that the City's debt service will be drastically reduced by 2013. Ms. Pleatman conducted the first reading of **Ordinance 2011-7** Adopting the Annual Budget for FYE 6/30/2012, see the attached Exhibit B. The second reading of these two ordinances will be held at the Special Meeting June 27, 2011.
- Mr. Ripberger explained the renewal process of the **Municipal Road Aid Plan** whereas 3% of the City's normal payment is set aside for a co-operative insurance program. Ms. Pleatman read **Resolution 2011-1** authorizing the Mayor to sign the contract with the Kentucky Department of Transportation. Council was in unanimous agreement and each signed the resolution.

**NEW BUSINESS**

- There was none.

**ADJOURNMENT**

Mr. Zeck made a motion to adjourn the meeting. Mr. Ramsey seconded and all agreed. The meeting was adjourned at approximately 8:32pm.

**ATTESTED BY:**

*Susan Hill*

*James Collett*

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City Clerk

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Mayor

*July 11, 2011*

Approved: \_\_\_\_\_